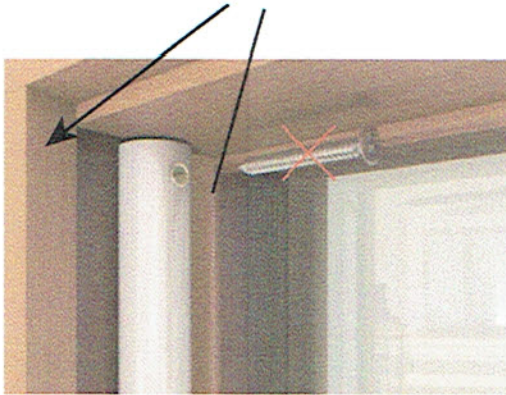


# COMPLETE THE FOLLOWING FROM INSIDE TO REMOVE BOTH SASHES FOR PAINTING

**1** Leave the spiral balances fixed to the jamb. **DO NOT REMOVE THE SCREWS AT TOP.**

Fig. 1

Viewed from the inside, remove the left side inside bead and left side parting bead. These are not nailed-off.



**2** SECURE SASHES OPEN



Fig. 2

Raise the sashes as high as possible and secure in position, on the opposite side of the frame, clamp or timber prop to centre.

The foot of the balance attachment should now be visible below the sash.



**3** INSIDE SASH REMOVABLE



Fig. 3

Thread the Adjustment Tool supplied into the brass thread at the bottom of the balance (note this is a left hand thread).

Pull down slightly on the spiral with the tool attached. Carefully remove the screws then fold the stainless foot down and allow the stay to slide upwards. Then unthread the tool from the balance.

Complete this for both sides and then carefully lower the sash and swing inwards to the left to remove from frame.

Fig. 4

Thread the Adjustment Tool supplied into the brass thread of the outside sash spiral. Pull down slightly to unclip fitting and then allow spiral to slide back up.

Complete this on both sides then swing the sash inwards to remove from frame.

**5** Now you can remove the spiral balances fixed to the jamb to begin painting.

**IMPORTANT - REMOVE ALL AQ48 SEALS FROM BEADS BEFORE STARTING TO PAINT. THEY PULL OUT.**

**4** OUTSIDE SASH REMOVABLE



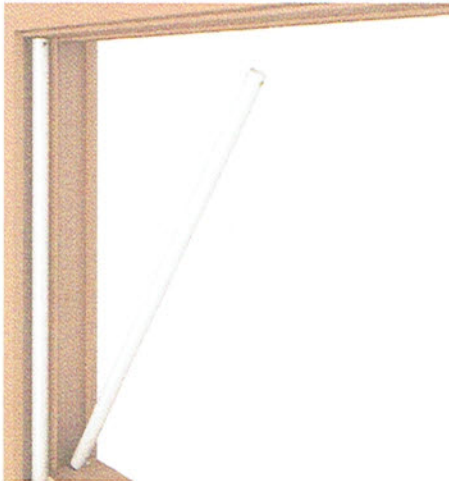
# COMPLETE THE FOLLOWING TO REINSTALL BOTH SASHES AFTER PAINTING

**IMPORTANT - INSERT ALL AQ48 SEALS BACK INTO BEADS BEFORE BALANCES AND SASHES GO IN**

6

Fig. 6

Fit parting bead back in centre of frame. Sit both sashes back into the frame. Slide each balance down into each sash groove. Fit inside bead in place.



7

Fig. 7

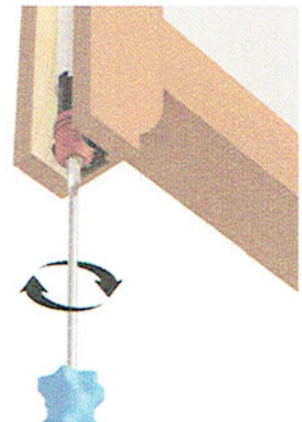
Screw each balance back in to position.



8

Fig. 8

Fit the tool into the outside balance as before and pull down. Slowly slide back up to engage sleeve fitted to side of sash. Repeat for other side. Fit the tool to the inside sash balances, pull down slightly and fit screws.



9

Fig. 9

If sashes drop slightly when in the up position adjust by turning the ratchet in an anti-clockwise direction. Two clicks of the ratchet equal one complete turn.

